# TENNESSEE DEPARTMENT OF REVENUE
## TAXPAYER AND VEHICLE SERVICES DIVISION
### MULTI-PURPOSE APPLICATION

**NEW OR CURRENT TITLE NUMBER**

**TRANSACTION CODE**

**REGISTRATION ONLY NUMBER**

**Owner Information**

- **Legal Status:** 1 (AND) 2 (OR)
- **Enter Name Code in Box:** 1 (SAME) 2 (DIFFERENT) 3 (MULTIPLE LAST NAMES) 4 (COMPANY) 5 (OVER 25 CHARACTERS)

**Last Name**

**First Name**

**M.I.**

**Address 1 (Mailing)**

**City**

**State**

**Zip Code**

**Additional Owner**

**City of Residence/Principal Bus or Incorp Location**

**Purchase Date**

**Leased**

**Service Options**

**Telephone #**

**Telecommunications Impaired Caller**

**Insurance Policy #**

**Counties of Residence/Principal Bus or Incorp Location**

**Additional Owner**

**Contact Information**

- **Address 1 (Mailing)**
- **State**
- **City**
- **Zip Code**

**Vehicle Information**

- **Make**
- **Model**
- **Year**
- **Body Type**
- **Title Brand**
- **Type of Fuel**
- **Color Code**
- **Vehicle Use**
- **Vehicle Type**
- **Current Mileage**
- **Gross Vehicle Weight**
- **Vehicle Trade-In Description**

**Plate Information**

- **Plate #1**
- **Class Code / Issue Yr**
- **Validation #**
- **County Sticker #**
- **Plate #2 (Trade-In)**
- **Class Code / Issue Yr**
- **Expiration Date**

**Lien Information**

- **Lien Code**
- **First Lienholder**
- **Lien Date**
- **Street**
- **City**
- **State**
- **Zip Code**

- **Lien Code**
- **Second Lienholder**
- **Lien Date**
- **Street**
- **City**
- **State**
- **Zip Code**

**Lessee / Registrant Information (Owner of Plate)**

**Legal Status**

**Name Code**

**M.A.O.**

**I.L.U.**

**Address**

**City**

**State**

**Zip Code**

**Vehicle Cost / Tax Information**

- **Sale Price**
- **Trade In Allowance**
- **Taxable Amount**
- **Sales Tax Paid**
- **Tax Exemption Reason / Sales Tax#**

**Dealer Information**

- **Dealer Name**
- **Dealer Address**
- **Dealer Number**

**Required for Duplicate Title - T.C.A. 55-3-115**

- **Lost**
- **Stolen**
- **Mutilated**
- **Rtn’D due to Non Delivery**
- **Alteration**
- **Illegible**

**Invoice Number**

**County Name**

**C.O. Number**

**Date of Application**

**By Authority of Registrar of Motor Vehicles (County Clerk)**

**Office Use Only**

**Registration Fee**

**Credit**

**Lease Fee**

**Transaction Fee**

**Issuance Fee**

**Total Fee Collected**

**Computation of Fees**

- **Sales or Use Tax**
- **Local Rate**
- **Additional Tax Collected in State of**
- **County Wheel Tax**
- **City Wheel Tax**

**Service Opt Fee**

**Organ Donor**

**Postage**

**VER**

**O/Linux Residency Verification**

**Total Fees Collected**

**RFD-692**

**BV497/013112-EX**
Duplicate Title:
Mail-In Instructions

Eligibility for mail-in options only: military personnel, former Hamilton County residents, and lienholder(s) making application by mail for a Duplicate Title.

All other applicants please call (423) 209-6525 and ask to speak to a supervisor for instructions regarding your situation.

1. To obtain a replacement Tennessee motor vehicle title, lienholder(s) or owner(s) (e.g., military personnel or former Hamilton County residents), please complete the bold outlined areas of this application. Application requires the owner(s), or appointed power of attorney, to sign their name in the box designated "SIGNATURE OF CERTIFIER/OWNER or POWER OF ATTORNEY". Lienholder(s) will need to sign and print the name of the lienholder(s) and sign their name as the individual representative(s).

2. Person(s) making application submit copy of driver license(s).

3. Lienholder(s) must make payment by check drawn on their financial institution's account; all others submit a cashier's check or money order in the amount of $11.00.

4. Mail application to:

   Hamilton County Clerk
   6135 Heritage Park Drive
   Chattanooga, TN 37416

If state record permits, and if the data system does not indicate a lien, owner(s) will be issued a replacement title at the time application is made and appropriate documents submitted.